



Appleton eSchool

Policies and Procedures

**Approved by Governance Board
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Appleton eSchool is an online **charter high school** developed as an initiative of the Appleton Area School District (AASD). It was chartered as an instrumentality of the AASD's Board of Education April 22, 2002.

Appleton eSchool Mission Statement

Our mission is to utilize new and emerging technologies to provide students a pathway to achieve success within a 21st century learning environment. We will provide high-quality standards-driven curriculum that is able to accommodate students' varying physical locations while providing flexible time frames and course pacing.

Appleton eSchool Governance Board Belief Statements

Based on local research and experience to date, the Appleton eSchool Governance Board believes: (Vision shared with Board of Education November 12, 2004.)

- Appleton eSchool should offer a wide variety of course options for high school credit as generated by student needs and interests.
- Appleton Area School District (AASD) students should be encouraged to complete at least one online course as preparation for an increasingly technological world.
- In general, it is not recommended that students take all of their high school courses through online learning.
- The future success of Appleton eSchool is contingent upon exploring and engaging in partnerships that maximize resources to benefit students.

Definition of a Charter School**

Charter schools are public, nonsectarian schools created through a businesslike contract or "charter" between the operators and the sponsoring school board or other chartering authority. The Wisconsin charter school law gives charter schools freedom from most state rules and regulations in exchange for greater accountability for results. The charter defines the missions and methods of the charter school; the chartering authority holds the school accountable to its charter. The charter school motto is *Autonomy for Accountability*.

Wisconsin established charter schools to foster an environment of creativity. They can exist as living laboratories that influence the larger public school system and introduce an element of competition within that system. Charter schools are created with the best elements of regular public schools in mind. Their leaders may experiment with different instructional theories, site-based management techniques, and other innovations. They learn, sometimes by trial and error, what works best for their student population. Regular schools can observe and learn from what happens in the charter school and make similar improvements. Through this process, the entire public school system is continually challenged to improve itself.

Wisconsin also wants each charter school to meet the special needs and interests of its community, parents, and students. This is what makes each charter school unique. While many goals for educating and preparing children are similar, each charter school fulfills a specific local need in education. Some charter schools offer a choice to parents and students in the area of curriculum, teaching methodology, and classroom structure. Others work to keep that small population of at-risk students from falling through the cracks, offering counseling, personal attention, and support. In districts with charter schools, the community, school boards, and parents have identified their public education needs and have established charters that meet them.

** This and additional Charter School information can be found on the Wisconsin Charter Schools website. <http://www.dpi.state.wi.us/dpi/dfm/sms/csindex.html>

Description of an Online Course

The online courses offered by Appleton eSchool are web-based which means they are accessible from anywhere there is Internet access.

- Students have access to their courses 24 hours a day, 7 days a week, providing flexibility in scheduling when students work on their assignments.
- Lesson content is provided online and all assignments are submitted electronically.
- Some of the courses have hard copy texts. (Course Demo information is available on request.)
- Each course has a Wisconsin DPI certified teacher that works directly with the students facilitating their learning and evaluating their efforts.
- To prepare students to be successful online learners, they complete an online orientation course.

Enrollment Options for AASD Residents

Any AASD resident who is a student in grades nine through twelve may request enrollment in eSchool courses.

- Any AASD high school student can enroll in any of the online courses listed on the Appleton eSchool website www.appletonschool.org based on individual interest, meeting any course pre-requisites availability.
- Appleton eSchool offers continuous or rolling enrollments (September through February). In addition, a partnership with the Fox Valley Summer Consortium provides a separate and unique Summer Session format. (**Summer Session** page 15)
- Students typically enroll in one online course initially to determine if the online learning environment is a good fit for them. After successfully completing at least one semester course online with a grade of “C” or better, a student may request enrollment in two courses simultaneously.
- A student may request an on-line course to replace a previous grade in the same course, to take a course not available at their site, part of their schedule, as an extension of their schedule, as a result of a significant schedule conflict or as a personal preference.
- Special consideration is provided for students with significant life obstacles: i.e. dropouts, adjudicated and/or incarcerated youth, teen parents, homebound students, students with physical, mental or emotional difficulties, voluntarily withdrawn or expelled students, self-supporting youth, transient students, students in treatment programs.

- A variety of AP courses are available. Check with your guidance counselor or the Appleton eSchool office to determine if the course you are seeking is available.
- Full-time student status may include both on-line and traditional courses. Full-time status is defined as enrollment in an equivalent of 6.0 credits for freshmen, sophomores, and juniors. Five credits are required for seniors. All building attendance policies apply for part-time online students.
- A unique summer session provides the opportunity for students to complete a **half-credit course** in an accelerated paced format. (See **Summer Session** page 15)

Intra-District Full-time Open Enrollment

Full-time online student status for AASD resident students requires applying during the Intra-district Open Enrollment Window in January for the following school year.

- Full-time online student enrollment requires a planning meeting with the student and their parent/mentor/coach with an eSchool staff member as a part of the enrollment process.
- Full-time status is defined as enrollment in an equivalent of 6.0 credits for freshmen, sophomores and juniors, 5 credits for seniors.
- Students are expected to have successfully completed at least one online course with a grade of “C” or better prior to enrollment as a full-time online student. If they have not done so prior to applying for intra-district open enrollment they would be expected to do so during the spring or summer term prior to their anticipated full-time enrollment. This is intended to ensure that the online learning environment is a good fit for the student.
- Full-time online students are eligible to participate in co-curricular activities and athletics in their high school of residence. The same guidelines apply for traditional students and online students. If interested, students must contact the activities director at their assigned high school for additional information.
- As noted in the core beliefs, the Appleton eSchool Governance Board firmly believes that some experiences in a traditional classroom are an important part of a high school education. Therefore, every effort will be made to provide some traditional classroom course experiences for full-time online students.
- A full-time student not making adequate progress toward graduation (as defined by school personnel) may be reassigned to their local school of residence.

Returning Students Without Diplomas

Appleton Area School District residents who have not graduated and have not reached the age of 20 (Age 21 for EEN) are eligible to enroll in online courses to complete their diploma requirements through Appleton eSchool whether or not they attended an AASD high school. The student must meet minimum attendance requirements or they will be administratively dropped.

Returning Students Age 20 or more

Appleton Area School District residents, or former Appleton high school students, who have passed their 20th birthday and are within 6 credits of completing their diploma requirements, may be considered for enrollment on a case-by-case basis.

Home School Students

Home School students may enroll in up to two district courses per semester and still maintain their Home School Status. Either or both of these could be on-line courses.

Private School Students

Appleton Area School District resident students attending a private school may enroll in up to two locally provided courses per semester. Either or both of these could be on-line courses.

Enrollment Options for Non-Residents

Full-time Open Enrollment

A student, whose application for open enrollment was approved by the district during the February “window”, is eligible to participate in eSchool courses for the following school year. Information, timelines and forms for Full-time Open Enrollment are available at the Department of Public Instruction website.

<http://www.dpi.state.wi.us/dpi/dfm/sms/psctoc.html>

- As noted in the Core Beliefs, the Appleton eSchool Governance Board firmly believes that some experiences in a traditional classroom are an important part of a high school education. In this vein, every effort will be made to provide some traditional classroom experiences for full-time online students.
- Full-time online students are eligible to participate in co-curricular activities and athletics in the AASD high school that is physically closest to their home. The same guidelines apply to traditional resident students. If interested, students must contact the activities director at their assigned high school for additional information.

Part-time Open Enrollment

Students attending the local public school in their community of residence are eligible to apply for Part-time Open Enrollment.

- Appleton eSchool offers continuous or rolling enrollments (September through February) subject to availability in the requested course.
- In accordance with the DPI processes, requests should be made 6 weeks prior to the time the requested course would begin.
- Information, timelines and application forms for Part-time Open Enrollment are available at the Department of Public Instruction website.

<http://www.dpi.state.wi.us/dpi/dfm/sms/psctoc.html>

Contract Students

Students from outside of AASD can take online courses under a contract with their resident school district based upon their district pre-approval of the course for credit and course availability.

Private Payment Students

Non-resident students can enroll in online courses through private payment with prior approval of the course credit from their resident high school. Private payment requests are subject to course seat availability.

Summer Session - Partnership with Fox Valley Summer Consortium

A unique summer session provides the opportunity for Fox Valley students to complete a half-credit online course in an accelerated format. (See **Summer Session** page 15)

Steps in the Enrollment Process

Students requesting full-time placement must complete the e-application form found at the website www.appletoneschool.org and provide a current transcript if they have earned any high school credits.

All students requesting online courses follow these steps **HOWEVER** please note that there are separate registration links for Network courses and VHS courses.

Step 1 From the Appleton eSchool website, www.appletoneschool.org complete the online registration and print the Course Request Form. The student, parent and guidance counselor sign the form and send the signed form to the eSchool office. 2121 Emmers Drive, Appleton, WI 54915. The Parent/Mentor/Coach **MUST** provide an email address to complete the enrollment process.

Step 2 When the signed Course Request Forms are received in the eSchool office the student would be activated in the Orientation mini-course to help prepare them to be a successful online learner. It typically takes students 2-3 hours to complete the mini-course.

Step 3 Once the orientation mini-course has been successfully completed the student will be enrolled in their requested online course. *(Summer session may require new students and families to attend a first day of class session in June).*

Expectations for the Mentor/Coach

Every online student is required to have an identified Mentor/Coach. Typically it is a parent but it can be another adult who has regular contact with the student, a positive attitude about online learning and influence on the student. Recruiters, resource teachers, adult siblings and many others have successfully fulfilled this role. (NOTE: The Mentor/Coach must be over 18 years of age.)

The mentor/coach has a Guardian Account so they can monitor student progress in their Gradebook at any time to ensure that the student is on pace. This is particularly important early in the course. The mentor/coach is expected to provide support and encouragement to the online student. They may need to assist the student in managing and structuring their time in order to maintain adequate progress in the online course. If any challenges or issues arise, it is the role of the mentor/coach to assist the student in resolving those issues. The Mentor/Coach should regularly review the student Gradebook to ensure the student is on pace. The Mentor/Coach is an important liaison between the student and the teacher.

Something to Consider: Students who are actively engaged in their online course within the first 48 hours after completing their First Day of Class tend to be the most successful. The longer students delay becoming active in their online course, the less successful they tend to be.

Getting Started with an Online Course

Drop Policy

Since online courses may not be a good fit for all students, there is a **2-week drop window beginning on the date of the First Day of Class**, in which students can drop the course without consequences. (Note the Drop Policy for Summer Session, page 16)

- The student must notify the online teacher of the intent to drop the course and the Parent/Mentor/Coach needs to confirm their support for this decision either by email or phone call to the online teacher and/or the Appleton eSchool office.
- The student may be **administratively dropped** from the course for either of the following reasons:
 - Student does not successfully submit at least one appropriately completed assignment within 7 calendar days of their First Day of Class session.
 - Student is not On Pace by the end of the second week in the course and has not been making sincere efforts to get up to speed.

Pace Charts

Based on student goals for course completion, the Pace Chart is determined by the start and end date of the course to be completed. Students have the flexibility to accelerate, or extend their pace if desired or they can complete a semester course within a traditional semester. The Pace Chart assigns Due Dates for all assignments that then become the benchmarks of progress to support the completion goals.

- Students are held to these Due Dates just as they would be in a traditional classroom.
- Teachers may reduce the point value for assignments submitted beyond the Due Date.
- Students have the option to revise their Pace Chart once during each semester course.
- Students always have the option of working ahead of their Pace Chart and are encouraged to do so whenever possible.

- If students will not have access to their course for several days for example because of an upcoming vacation, they are expected to work ahead so that all assignments due during their absence would be completed prior to their departure.

Attendance

Attendance in online courses is performance based. It is measured not only by logging on to the computer, but by successful assignment completion and submission, participation in course activities such as threaded discussions, and communication with the online teacher.

The **Minimum Attendance Requirement** is to successfully submit at least one appropriately completed assignment for each online course every calendar week. Any student not meeting that expectation is considered **truant** for that week.

Not meeting the Minimum Attendance Requirement for any 3 weeks in a semester for any course (or combination of courses if enrolled in more than one courses) is considered **Habitual Truancy** and is therefore in violation of Wisconsin's Compulsory Attendance Statutes 118.15(1)(a) that require a child attend school regularly until graduation from high school, or until the end of the semester in which he/she turns 18 years of age, or until he/she is excused from attendance by the school board. The student and parent/guardian may be subject to legal sanctions.

E-Mail Accounts

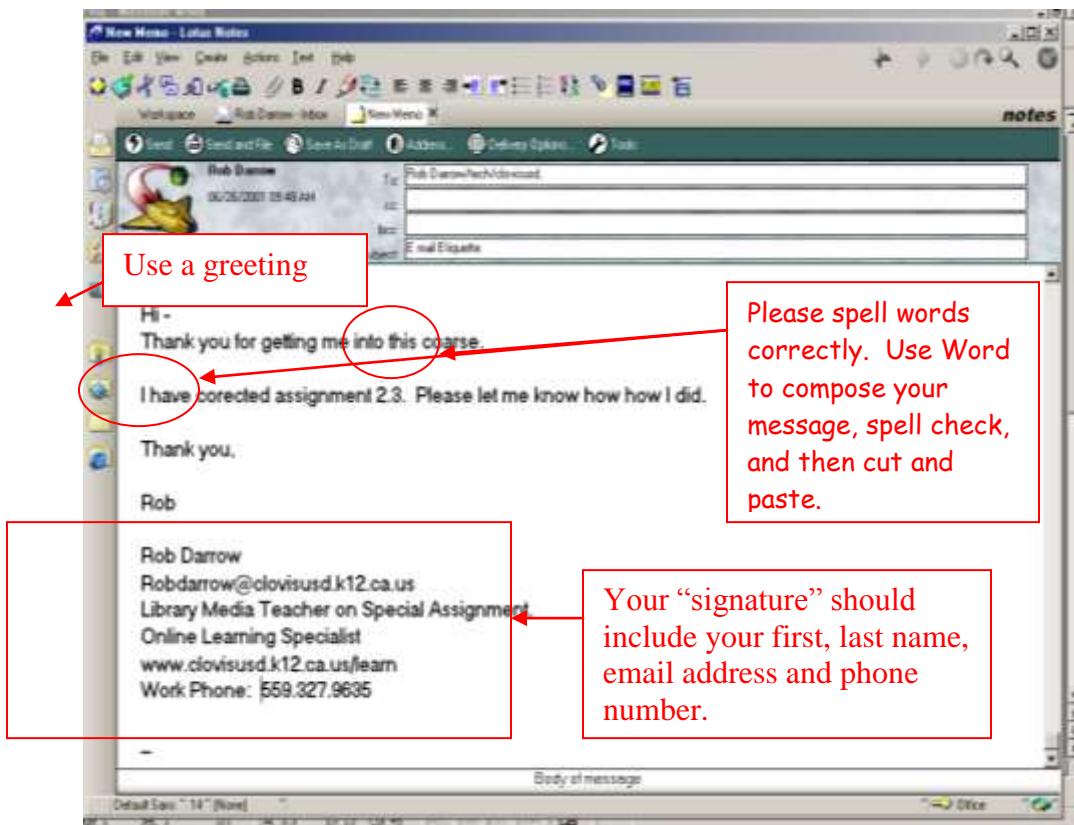
Students must have a working email account. Students may create a free web based email account with Yahoo!, Gmail, etc....

Parent/Mentor/coaches are asked to use email addresses** that readily identify them. Most Internet email accounts allow people to change email addresses. Many parent/mentor/coaches find that using their "work" email account is the most efficient and effective in communicating with the online teachers.

**The Appleton eSchool staff will use this information only for the benefit of supporting your efforts and those of your student. They will not share this information with anyone else without your direct permission.

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Email Etiquette



Communication of Student Progress

1. The Parent/Mentor/Coach has access to the student Gradebook 24/7 to check on student progress at any time as compared to the Due Dates and completion goals of their Pace Chart.
2. The Parent/Mentor/Coach can email the online teacher at any time about questions or concerns they have regarding the student's progress. They can request a phone conference by including in their email, a phone number and times they are available for the teacher to contact them.
3. At least once each month the online teacher prepares a Progress Report viewable through the Guardian Accounts. A notice is sent to the Parent/Mentor/Coach at the email address designated on the registration. The teacher may send out the Progress Reports at the same time each month or to coincide with the quarter and mid-quarter school dates.
4. Teachers may notify the guidance counselor if there are other student concerns. Counselors will be expected to contact students and report any extenuating circumstances to the eSchool staff.
5. Tutoring assistance with the online teacher is available as needed via the Chat Room, Whiteboard, and phone or in person. Prior arrangements need to be made with the online teacher to schedule such assistance.

Summary of Responsibilities

Student Responsibilities	Parent/Mentor/Coach Responsibilities	Teacher Responsibilities
<ul style="list-style-type: none"> • Log on to the course regularly each week • Ask questions if you don't understand something • Stay on pace (Keep your Pace Chart visible at your computer.) • Communicate regularly with your online teacher 	<ul style="list-style-type: none"> • Ensure access to necessary technology • Monitor Gradebook and Pace Chart • Provide support and encouragement • Provide structure and guidance as needed • Be a liaison between student and teacher as needed • Attend First Day of Class with the student <i>(new Summer Session students only)</i> 	<ul style="list-style-type: none"> • Return phone calls and emails by the end of the next school day • Grade assignments within 48 hours on school days • Provide progress reports at least monthly to Parent/Mentor/Coach. • Meet with students online in the Chat Room or Whiteboard as needed, by phone or in person as the situation warrants.

Online Course Assessment Strategies

Anything graded by the teacher in an online course is considered an assessment. Online students are assessed using a variety of thinking and learning strategies. Here are a few examples.

- Knowledge (quizzes, oral quizzes, exams, worksheets)
- Comprehension (projects such as PowerPoint, brochures, newsletters)
- Application/Problem Solving (applying concepts to real life problem solving)
- Critical Thinking/Analysis (essays, reports, reflective journaling)
- Synthesis (create a brochure, write a song, design a collage etc)
- Evaluation (write a persuasive essay or speech)
- Teamwork and Collaboration (threaded Discussions, Chat Room and Whiteboard activities)

Grades

- Students **must pass** the semester exam in order to be awarded credit for the course no matter what grades have been earned throughout the course, unless knowledge of content can be substantiated.
- The AASD high School Grade Scale is applied for online courses completed by resident students.
- For Non-resident students the grade for the course(s) is reported as a percentage and letter grade. The local district of residence has the discretion to determine the official letter grade based on their local Grade Standards.

Many of the online assignments are graded by the teacher just like they would in a face-to-face course. Others may be auto graded within the course, providing immediate feedback.

- If assignments are not submitted by the Due Dates on the Pace Chart, they may **lose points** and will still be averaged with grades from other assignments for the final grade.

- The GRADEBOOK button indicates current grade standing in the course.
- Students may drop or be dropped from a course within the first 14 days after their First Day of Class session with no consequence.
- A drop after that date would result in a grade of an “F” or “W/F”.

Academic Honor

All submitted work must be authentic, representing original ideas and/or citing all relevant sources for researched information if it is not completely original. There is “no tolerance” for work plagiarized or completed by another person.

- Submitting plagiarized work or work completed by another will result in receiving a failing grade for the assignment and possibly for the course. Students will be required to complete the assignment without credit in order to continue in the course.
- Oral quizzes in person or on the phone are a common means of assessment in the online learning environment. Students may be asked to discuss the process used in research for a project, paper or other course activity.
- Semester exams are to be taken in a proctored setting.

Course Numbers and Schedules

- Courses use the same course number as their parallel in-district course but may have an “es” or “vhs” next to the course. If the course does not have a district parallel, a distinct number is assigned to the course.
- Retaking a course with the same number results in the higher of the grades prevailing.

Credits and Transcripts

Grades and credit for online courses appear directly on the transcript within a month of the traditional semester end dates. The student’s transcript reflects their school of residence within the Appleton Area School District.

Graduation Requirements

As of the Class of 2007, students are required to complete 23 credits to earn a high school diploma and meet the AASD graduation requirements, which include: 4 credits of Communication Art, 1 credit of Physical/Earth Science, 1 credit of Life Science, 1 credit of Civics, 1 credit of US History, 1 credit of a world studies, 2 credits of mathematics, .5 credit of Health, .5 credit of Personal Financial Management, 1.5 credits of Physical Education, 1 credit of Fine Arts, 8.5 credits of Electives. (Students graduating in 2006 require 22 credits, which includes all of the above except the Personal Financial Management and .5 credit of an elective.)

Diploma for eSchool Students

Students can receive a diploma from the Appleton eSchool if:

- The student completes at least the final semester of high school with the Appleton eSchool as a full-time eSchool student

Full-Time eSchool students may walk with their resident Appleton Area School District High School and receive dual Appleton diplomas with the eSchool and the student’s resident high school if requested.

Disciplinary Procedures

All AASD School Board Disciplinary policies apply following the appropriate Due Process guidelines, as explained in the following steps.

Step One - Contact the teacher. If it is a serious issue, you may wish to schedule a meeting rather than discuss it on the phone.

Step Two - If no resolution has been reached, or if your concern is broader than a single course issue, contact Ben Vogel 832-6212, the Administrator of record.

Step Three – If resolution is still not reached, contact Ben Vogel the Assistant Superintendent assigned to Appleton eSchool.

Step Four – Unresolved issues may be appealed to the Superintendent of Schools, at 832-6126.

Step Five – The final step in the district appeal process is the Board of Education. Appeal requests should be submitted in writing to President of the Board of Education, AASD Administrative Center, P.O. Box 2019, Appleton, Wisconsin 54912-2019.

Fees and Supplies

Any supplies or other materials not provided directly in the course are the responsibility of the student. (Examples: cost of CPR training for Health, drawing and painting supplies for Art 2D, summer session registration fee).

No Transportation or Food Service Available

No transportation or food services are provided for Appleton eSchool students. Charter school students and their families are responsible for any costs related to transportation or food.

Computers and Internet Access

Access to the technology utilized by eSchool courses imposes certain responsibilities and obligations. Appropriate use is ethical, honest, and legal. It demonstrates respect for physical and intellectual property, system security protocols, and individuals' rights to privacy as well as freedom from intimidation, harassment, and unwarranted annoyance. All district technology policies apply in this learning environment. These policies are available on the district websites. Please refer any questions to the local district contacts.

Appleton eSchool does not typically provide computers or Internet access for students in their homes.

- Students attending their resident high schools may access their online courses on campus subject to availability and building policies.
- Access during the school day cannot be guaranteed for all students taking online courses.
- Students are encouraged to utilize any Open Lab times scheduled by Appleton eSchool or AASD such as the evening hours at West High School.
- Students are encouraged to bring their personal computer device to complete eSchool courses at their resident school.

Co-curricular and Athletic Activities

Online students are eligible to participate in co-curricular and/or sports at their school of residence or their assigned school if they are from out of district. All co-curricular and athletic guidelines and rules apply. For additional information students should contact the co-curricular/athletic advisor for their building or contact the eSchool office for assistance.

Summer Session

Through a partnership with Fox Valley Summer Consortium, online courses are available to students in any of the consortium schools during a unique and very fast session.

NOTE: The online orientation and proctored exam dates during the first and last weeks are NON-NEGOTIABLE. **New eSchool students and their Parent/Mentor/Coach are required to attend a First Day of Class session** in person. If the student and a parent are not available on the first day of the summer session, the student will not be eligible to enroll.

Dates

The summer session is typically scheduled to begin the Monday after the Appleton Area School District traditional student calendar year officially ends and may run for up to seven consecutive weeks.

STEPS TO ENROLL IN THE APPLETON ESCHOOL SUMMER SESSION:

1. **Complete online course request and print a hard copy of the form.**
2. **Obtain all required signatures (student, guardian, counselor and site coordinator if you live outside the Appleton School District).**
3. **Attach \$__ non refundable fee in the form of a check made payable to Appleton eSchool.**
4. **Submit Course request form to the Appleton eSchool or Guidance Office at Appleton North or West High School.**
5. **Complete the Orientation Course for the summer session (Note: you will not have access to this course until the specified date).**
6. **Students will be assigned a seat in their requested course upon successful completion of the Orientation.**
7. **(New eSchool Students Only) Attend the 'First Day of Class Session' on the First Day of the summer eSchool Session.**
8. **Complete all course work including the proctored final by the summer session end date.**

Registration

- Courses available for the summer session would be listed on the website www.appletoneschool.org and provided to all of the Consortium Summer School Coordinators as well as the AASD middle and high school guidance counselors. The information will also be provided in the newsletters distributed by the AASD high schools.
- Registrations will close about a week before the start of the summer session. The exact date will be published on the eSchool website.
- All registration information is confirmed by a parent and a school counselor to ensure that course selections and numbers are accurately recorded.

- Incomplete and/or incorrect registrations will not be processed.

Orientation mini-course

- All students with a completed and processed registration on file in the eSchool office will be activated in the Orientation mini-course on the advertised date. Information will be emailed to the Parent/Mentor/Coach and Student email addresses indicated on the registration.
- Students are required to complete the summer orientation course before being reserved a placed into their requested course.
- The access information would be sent to all email addresses provided in the registration.

First Day of Class session *(new eSchool students only)*

- The student and their Parent/Mentor/Coach (must be over 18 years of age) must attend one of the First Day of Class sessions scheduled during the first day of the summer session.
- All applicable Appleton eSchool policies are in effect during the Summer Session and are outlined in the Student Contract that is reviewed, signed and distributed at the session.

Drop Policy

During the summer session the second Friday of the session is the last date to drop a course without consequences.

Course Work

- The second Friday of the summer session is the final date to **Drop** the course without consequences.
- Students are responsible to meet the due dates on the pace chart provided for them.
- Students can always work ahead to accommodate other activities but will lose points for assignments submitted after their Due Dates.

Proctored Final Exam

- If students have not completed their final exam before the advertised final exam session, students must attend the proctored semester exam session scheduled for their course during the last day of the summer session.

Personal Fitness/ Fitness Lifestyles (PE) – Additional Information

- PE students may have a personal fitness assessment with the instructor at the beginning and end of the course.
- The first PE Assessment may be completed at the time of the First Day of Class session.
- PE students have the option to attend supervised activities throughout the summer session. A schedule of the options will be available within the course. Every effort is made to schedule at various times of the day throughout the session.

- The final PE assessment is done during the proctored final exam.

Profile of a Successful Online Student

The following Characteristics appear to be common to students who find success in the online learning environment.

Computer literate	Highly motivated	Independent learner
Manage Time well	Self-directed	Assertive
Self-disciplined	Self-advocate	Problem Solver
Follows detailed directions	Effective oral and written communication skills	

****Takes ownership for their learning**

Not all students taking online courses have these skills initially but with support and guidance they often develop them. The less of these characteristics students possess initially the more structure and support they need to be successful.

**This appears to be THE most critical indicator of potential success in online learning. When students decide that taking an online course by choice their chances for success increase greatly.

Keys to Being Successful in an Online Course

1. Schedule time regularly to work on the online course. (Keep in mind that it takes at least as many hours to complete an online course as it would to attend a traditional class and do homework. To complete an online semester course within a semester, realistically it will take 6-8 hours to do a good job.)
2. Keep Pace Chart handy and readily visible in your workspace.
3. Read don't skim the course information. The directions for completing assignments are written in the course!
4. Communicate often with your teacher. (If you're going to be out of town for several days during the week, let your teacher know).

Challenges of Online Learning

Time management	Technology – quality access
Misconception that because it's online, it's easier	Adequate communication
More comprehensive curriculum content	

The #1 ENEMY = PROCRASTINATION!

Note: All Appleton eSchool students are required to have their **current immunization** records on file in the school district.

Disclaimer

This document contains guidelines but is not all inclusive and is not intended to supersede or conflict with the Appleton Area School District board of education policies, state statutes for federal regulation or individual building procedures. Other policies and procedures developed throughout the year will be announced on the Appleton eSchool website. The foregoing information is subject to revision and is in effect for the current school year.