

Stephen Foster Elementary Charter School

Board Meeting



Meeting Chair:	Greg Christie
Date:	Wednesday, September 7th
Time:	4:15 – 5:30 pm
Location:	Lounge

Invitees:	Present	Invitees (cont'd):	Present	Invitees (cont'd):	Present
Nicole LaBarge	X	Dan Bork	X	Greg Christie	X
Susie Buche	X				
Tracy Groth	X	Julie Miller	X	Travis Anderson	
Matt Zimmerman	X	Sue Mather	X	Amy Putzer	X

Agenda				
Item #	Time (Min)	Owner	Topic	Related Documents
1.	5	Greg	Review --- minutes	
2.	5	Greg / Matt	Introduce Matt Zimmerman to Board	
3.	10	Matt	Review Charter approval – staff feedback? Where do we go from here?	New Charter
4.	15	Greg	New Board members: Another Foster staff (ideally a specialty teacher) Vote on Amy Putzer	
5.	20	Dan / Greg	Board Sub-Committees:	
6.	20	Greg	Election of Board Officers: Secretary, Treasurer, Vice Pres., President	
7.	10	Greg	Next Meeting Date: Wednesday, October 5 th ? Are Wednesdays the best day?	
8.		Greg	Adjourn	

Pre-Work	
Item #	Activity
3.	Review new Foster Charter if you haven't yet
2.	
6.	

Minutes/Notes

- 1) Meeting was brought to order at 4:17 p.m.

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- 2) There were no minutes created on August 3rd as the only participants were the charter writing committee who continued work on the charter. No formal meeting was held.
- 3) Charter: Mr. Zimmerman distributed feedback, including questions and concerns, obtained from the Foster staff regarding the new charter. Where we do we go from here? Mr. Zimmerman plans on working with Foster staff at each staff meeting to work through the questions and to further define the charter in practice. Funding and sustainability will play an important role in moving the school and the charter forward.
- 4) New board members: Susie Buche made a motion to nominate Amy Putzer to fill a vacant seat on the Foster Governance board as a parent representative, Dan Bork seconded the motion, vote taken - motion carries unanimously. The Governance Board still has a vacant seat for a Foster staff member, preferably a specialty educator. The Board also has a vacant parent rep seat and a vacant community member rep seat.
- 5) Board Sub-committees: Volunteer (Committee) – Sue Mather will work with Foster staff to organize requests for assistance and to then recruit volunteers to assist Foster staff. Discussion turned toward the possible inclusion of the Foster Family Network but a definitive decision was not reached.
Resource Committee: Amy Putzer & Dan Bork will head the Resource Committee for the purpose of procuring materials and funds necessary for the sustainability of Foster.
- 6) Election of officers: Greg Christie made a motion to nominate Julie Miller as Secretary, motion was seconded by Susie Buche, vote taken - motion carries unanimously. Dan Bork made a motion to nominate Amy Putzer as Treasurer, motion was seconded by Julie Miller, vote taken - motion carries unanimously. Greg Christie made a motion to nominate Dan Bork as Vice President, Amy Putzer seconded the motion, vote taken - motion carries unanimously. Tracy Groth made a motion to nominate Greg Christie as President, Susie Buche seconded the motion, vote taken – motion carries unanimously.
- 7) Meeting time, dates, and location: Meeting dates will tentatively remain on the first Wednesday of each month, time changes to 3:45 p.m., and location will change to room # 106 to accommodate more participants (Foster staff and parents). Dan Bork made a motion to vote on the time and location change, Susie Buche seconded the motion, vote taken - motion carries unanimously.
- 8) Meeting adjourned 5:41 p.m.

Next Steps		
Action Item	Responsible	Due Date
5. Sue Mather to start dialogue with Foster staff regarding volunteer needs and to start recruiting volunteers.	Sue	
5. Dan Bork and Amy Putzer to start building a blueprint for sustainability.	Dan & Amy	
6. Finish rough draft of the by-laws which define the purpose and responsibilities of the board and its sub-committees.	Greg & Matt	
7. Next Meeting: Wednesday, October 5 th , 3:45 p.m. in room 106	Julie	