

Stephen Foster Elementary Charter School

Board Meeting



Meeting Chair:	Greg Christie
Date:	Wednesday, October 5
Time:	4:15 – 5:30 pm
Location:	Lounge

Invitees:	Present	Invitees (cont'd):	Present	Invitees (cont'd):	Present
Nicole LaBarge		Dan Bork	X	Greg Christie	X
Susie Buche	X	Anne Vang-Lo	X		
Tracy Groth	X	Julie Miller	X	Travis Anderson	
				Amy Putzer	X
Matt Zimmerman	X	Karin Babcock	X	Angela Yach	X

Agenda				
Item #	Time (Min)	Owner	Topic	Related Documents
1.	5	Greg	Review --- minutes	
2.	15	Angela	Technology Review- Angela Yach	
3.	15	Greg	New Board members: Another Foster staff (ideally a specialty teacher) Community member? Vote on Karin Babcock	
4.	15	Dan / Greg	Board Sub-Committees:	
5.	15	Greg	Board By-laws	
6.	5	Greg	Next Meeting Date: Wednesday, November 2	
7.	5	Greg	Adjourn	

Pre-Work	
Item #	Activity
1.	Thought given to nomination and election process of Governance Board members, the number of years for a board term, term limits, and officer terms.

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Minutes/Notes

1. Meeting was brought to order at 4:27 p.m.

2. Media Specialist Angela Yach spoke about the difficulties facing teachers due to the lack of technology equipment at Foster School. Equipment such as projectors and laptops are low in number, and are often not functional. There is a need for a technology survey to be created in order to assess exactly how much equipment is at the school, and how much of it is in working order. Matt Zimmerman and Angela Yach will collaborate on a survey, and then a volunteer will be coordinated to carry it out. Matt will also look into any possible restrictions on how we will maintain our current and future technology within the bounds of the school district I.T. Department.

3. New board members: Greg Christie made a motion to nominate Karin Babcock to fill a vacant seat on the Foster Governance board as a parent representative, Julie Miller seconded the motion, vote taken - motion carries unanimously. The Board currently has a vacant community member rep seat.

4) Board Sub-committees: The need for a resource/financial subcommittee was discussed. This subcommittee would include both fundraising and grant writing. It was also discussed that it would be a good idea to make the current Foster Family Network a subcommittee of the Governance Board, in order to protect it and keep it operational if there are few volunteers. It was decided that there is a need to make FFN more accessible to all parents and this may include looking into changing the name and/or joining the Wisconsin or National PTA. There will be further investigation into how other Public Charter Schools handle their parent/teacher groups. Anne Vang-Lo will consult with an associate, Cindy Bettendorf, who leads multiple local PTA groups to see if she will attend the next meeting. Julie Miller will contact the current FFN president Erica Cates and invite her to attend the next meeting as well.

5) Bylaws were briefly touched on, but due to time constraints, will be further discussed at the next charter board meeting.

6) Meeting adjourned at 5:35 p.m.

Next Steps

Action Item	Responsible	Due Date
1. Technology Survey to be created, and a volunteer sought to carry it out.	Matt Zimmerman and Angela Yach	Nov. 2nd, 2011
2. Further investigation into FFN/PTA and how to incorporate it into the Charter Board and make it a successful organization.	Anne Vang-Lo, Julie Miller	Nov. 2nd, 2011
3. Formally Create Governance Board sub-committees	Board	Nov.2nd, 2011
4. Modify & ratify Governance Board By-Laws	Greg Christie	Nov. 2nd, 2011

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