



Franklin Elementary School

-Celebrating 60 years of excellence in education, 1951-2011

FRANKLIN FOXES

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Carrie Willer, PhD, Principal

November 10, 2011

Dear Franklin Families,

As you have seen in our family newsletters our school will be receiving a new security system that will lock our front doors during school hours. This new locked door policy during the school day is occurring at all the Appleton public elementary schools. We are sending this letter home to you to let you know that we are preparing for this change by locking two of our three front doors during the school day. Until the system is operational, **the right front door, our handicap entrance, is open and the door you will need to use to enter our building.** We have signs and arrows on the doors to direct you to the open door. Upon entering the building, all visitors must stop in the office to sign in before moving through the building.

The wiring for the new system is almost complete and should be operational within a few weeks. Please look for signs on the door when you need to use the buzzer system, and a note to go home when the system is operational.

Once the security system is fully installed, the front doors will all be locked during the school day from 8:30-3:17 pm, and you will need to use the buzzer that will be located on the right front door.

If you have any questions, please see our principal, Dr. Willer, in the office. Thank you for supporting the security and safety of all children here at Franklin.