

HOUDINI SCHOOL COMMUNITY PTA MINUTES

Thursday, January 5, 2012

6:30-6:35 Introductions, President's Report Channon Arteman

December minutes were approved. Note that Michelle Krause is the new treasurer.

6:35-6:45 Treasurer's Report Michelle Krause

See report.

6:45-7:15 Committee Reports

KAT Anita Cimijotti/Jen Kitzman

Questions were distributed the week before Christmas. This has been well-received by parents. 4th and 5th grade questions appear to be multiple choice, not sure how this happened. Perhaps the modified tests were copied for everyone and sent home. Extra copies will be in a KAT folder in the mailbox.

Box Tops Jill Gill/Jen Kitzman

In December, we received a check for \$1314.50 for our Fall submission. Spring Box Tops information will be going home next week. February contest deals will be announced at the next meeting. January and February and BIG months for collection, as final submission for this school year must be post marked by March 1st. Counting party will Monday, February 27th at 6:30 at Jen's house. Also, we will be holding an end of year contest since there is a lot of time between March and June to collect! Hopefully this will give us a jump on the 2012-2013 school year.

FLIP Jen Kitzman

Will not be held this year ☹️. However, changes/updates are being made to the program and it WILL resume next school year. (Side note, FLIP is not used as a fund raising program, it is solely run by the PTA, therefore the budget will not be affected.)

Spring Book Fair Kathy Hammerton

Thursday March 8th-Friday March 16th. Sale scheduled during conferences (Week of March 12th). Chair persons are needed for the book fair. Location and teacher preference for class preview times will be discussed. June Contreras expressed interest in being a co-chair understudy. Stacy Peapenburg is thinking about it.

Sock Hop Jill Gill/Scott Smith

March 2nd is the date. A Save the Date note will go out. Sixth grade students may be available to help. Canned food drive for St. Joe's Pantry will take place. West peer helpers and parent helpers will be involved.

7:15-7:25 Principal's Report Tiffany Frerks

Doors will be locked during the school day (8:27-3:18) as of the 23rd of January. There will be a snowperson building contest with Ferber. Parents are invited to come over and help. Basketball battle will be Friday April 27th. We will start Project Starfish with some of the money raised. Mentor texts and classroom libraries are other options being considered.

7:25-7:30 New and Unfinished Business

- PTO

Channon Arteman

PTO – Major steps to transition:

1. Get EIN # from IRS (can open bank account here, but not yet a nonprofit for donations)
2. Write a mission statement (We could establish “new” officers about this time)
3. Write bylaws
4. Incorporate group with the State of Wisconsin, including developing Articles of Incorporation (“higher” than bylaws)
5. Apply for tax exempt status with IRS – 501(c)3
6. Other State licenses/certificates – e.g. tax exempt, no sales tax
7. (Get insurance?)
8. Dissolve PTA (need to determine if requirements of State PTA beyond our bylaws)

Need to vote to make the change and then work on making the transition on a timeline that works for us. Discussions on how to better connect parents and community members to the school.

7:30 Adjournment

Next PTA Board Meeting: Tuesday, 1/16, 11:35-12:20

Meeting: **Thursday**, February 3, 2012, 6:30-7:30 p.m.

Committee Reports:

- KAT
 - Spring Book Fair
 - Sock Hop
 - Vote on PTO
 - Box Tops
 - Conference Meals
 - CityWide PTA Report
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