

FIRST AID

Procedures

Emergency school health services are provided under the direction of the school nurse (a registered professional nurse). Emergencies are those conditions, which require prompt intervening action to maintain physical, mental, and emotional health of pupils. Emergency services include an assessment of the illness/injury situation or condition and appropriate intervention conducted by the school nurse or other designated trained staff. Each building principal designates at least two individuals responsible for carrying out emergency procedures for all school functions during the regular school day. Personnel capable of providing or obtaining emergency care as designated in the policy and procedures must be available during all school-sponsored activities. The knowledge and skills necessary of designated persons at co-curricular activities or accompanying students off campus include:

1. How to summon emergency medical care providers
2. Controlling arterial bleeding
3. Performing choking intervention measures
4. Responding to an unconscious person
5. Dispensing medications

The District contracts with a physician(s) to serve as medical advisor for school health services. The medical advisor reviews the procedures for emergency care services and advises the District regarding health services.

Policies and procedures for emergency health services are identified in the Student Injury and Illness Quick Reference (1987) available in school health rooms. Interpretation of procedure and the training of designated emergency care providers is the responsibility of the school nurse. The District provides for a parent-approved emergency medical care plan on the student enrollment card. The District provides for a parent and physician approved plan for emergency care of a student with special medical considerations. The plan is identified on the Individualized Educational Plan (IEP) or Specialized Care in Emergency Situations plan, which is directed and coordinated by the school nurse. The school nurse and the safety coordinator provide for and monitor the record system, which includes accident investigation reports and health room log of services performed.

Equipment and supplies adequate for emergency care service are readily accessible in the school health room; with basic supplies available in other designated areas (home economics rooms, technical education rooms, etc.).

453.6-Rule (cont.)

An annual review of emergency care services is conducted by the District School Health Council to assure that procedures are adequate to cover emergencies. The review includes the statistical report and recommendations of the school nurses, the medical advisor, and School Health Council members. The written report and recommendations are submitted to the Board of Education by June 30 of each school year.

Cross References: Medication Administration to Students, 453.4
Procedures for the Maintenance and Confidentiality of Student
Records, 347-Rule

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