



Wisconsin Department of Public Instruction
**PUBLIC SCHOOL OPEN ENROLLMENT—
 ALTERNATIVE OPEN ENROLLMENT
 APPLICATION PI-9421 (Rev. 07-19)**

INSTRUCTIONS: Submit completed form to the district administrator of the nonresident school district. **Do not send this form to the Department of Public Instruction.**

Additional instructions and information are at the end of this form.

School Year for which Open Enrollment Exception is Requested 2019-20	Date Received in Nonresident School District Mo./Day/Yr.
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Collection of this data is a requirement of s. 118.51, Wisconsin Statutes.

I. GENERAL INFORMATION

To be completed by the parent or legal guardian (or the pupil if age 18 or older). The form must be submitted to the nonresident school district with any required documentation (see back of form).

Legal Name of Pupil <i>First, Middle Initial, Last (A separate form must be completed for each pupil)</i>	Gender <input type="checkbox"/> M <input type="checkbox"/> F	Birthdate Mo./Day/Yr.
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Name of Parent or Legal Guardian	Home Phone Area/No.
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Work Phone Area/No.	Cell Phone Area/No.	Email
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Mailing Address	City	State	ZIP
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Street Address <i>If different than above</i>	City	State	ZIP
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What grade will the pupil be in for the 2019-20 school year? <input type="checkbox"/> 5-year-old Kindergarten <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10 <input type="checkbox"/> 11 <input type="checkbox"/> 12	<input type="checkbox"/> PreK or 4-year-old Kindergarten <input type="checkbox"/> Early childhood /special education <i>Only if resident district also offers program and child is eligible.</i>
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Nonresident School District This is the school district the pupil is applying to attend. You may apply to no more than three (3) school districts in a school year. You must apply to each school district separately. If you submit applications to more than three (3) school districts, all applications will be invalid.

Optional—If you are applying for the pupil to attend a specific school(s) or program(s) in the nonresident school district, indicate here. *Enrollment in a specific school or program is not guaranteed.*

Resident School District This is the school district in which you are currently residing. *You must indicate a school district here.*

What school district, private school, or home-based education program is the pupil currently attending?

Yes No

- Is the pupil currently attending public school in the nonresident school district?
- Are siblings of the pupil currently attending public school in the nonresident school district? *Name(s)*
- Are siblings of the pupil also applying at this time to attend the nonresident school district? *Name(s)*
- Does the pupil have an individualized education program (IEP)?
- Does the pupil currently receive special education services?
- Has the child been referred for a special education evaluation that has not yet been completed?

Parents are responsible for transportation. If the pupil is eligible for free or reduced-price lunches under the School Lunch Program, you are eligible to apply for reimbursement of transportation costs at the end of the school year. <input type="checkbox"/> Check if you are interested in applying for transportation reimbursement.	No. of Pupils Transported	No. of Miles Round Trip
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—OVER—

This application is not valid unless Page 2 and Page 3 are completed.

IV. SIGNATURE

BY CHECKING THIS BOX, I AGREE that all information is complete and correct. I am the child's parent or legal guardian or I am the pupil age 18 or older. I understand that under PI 36.06(2)(a)1, the resident school district will send to the nonresident school district a copy of my child's individualized education program (IEP) and/or information about whether my child has been referred for a special education evaluation. I understand that under s. 118.51(8), Wis. Stats., the resident school district shall provide to the nonresident school district any information about my child relating to expulsion or expulsion proceedings.

I also understand that under PI 36.12(1)(c) the nonresident district cannot request and a resident district cannot provide any other student records, including transcripts and attendance records, without my written consent. The nonresident school district may not deny an alternative application based on a parent's refusal to consent to release of additional records.

Legal Name of Pupil	Name of Parent or Legal Guardian
Signature of Parent or Legal Guardian or Pupil if 18 or Older <i>Signature may be provided electronically.</i>	Date Signed <i>Mo./Day/Yr.</i>
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V. INSTRUCTIONS

Instructions to the Parent/Legal Guardian or Adult Pupil

Complete this form, include all attachments, and send or deliver this form to the nonresident school district to which you are applying. You may apply to no more than three nonresident school districts in this school year.

The nonresident school district may deny the application for the same reasons it may deny an application submitted during the open enrollment application period. There is no provision in the statutes for parents to appeal a nonresident school district's decision.

The resident school district may only deny an application for the following reasons:

- The resident school district determines that the criteria relied on by the applicant does not apply to the pupil.
- The resident school district does not agree that the transfer is in the best interest of the pupil.

The resident district may not deny an application if it is based on the resident school district's finding that the pupil has been the victim of a violent crime.

The pupil's parent may appeal the resident district's decision to the department within 30 days after the decision.

Instructions to the Nonresident School District

Immediately upon receipt of this form, send a copy of the form and all attachments to the resident school district indicated on the form.

Within 20 days of receiving the form, notify the parent, in writing, whether the application is approved or denied.

The nonresident school district may deny the application for the same reasons it may deny an application submitted during the regular open enrollment application period.

The nonresident school district may deny the application if it does not agree that the transfer is in the best interest of the pupil.

Instructions to the Resident School District

Within 10 calendar days of receiving this form, send a copy of the individualized education program (IEP) if the pupil is a child with a disability, and of any expulsion order or information about any pending disciplinary proceeding concerning the pupil.

Within 20 calendar days of receiving this form, notify the parent, in writing, if the application is denied.

The resident school district may only deny an application for the following reasons:

- The resident school district determines that the criteria relied on by the applicant does not apply to the pupil.
- The resident school district does not agree that the transfer is in the best interest of the pupil.

The resident district may not deny an application if it is based on the resident school district's finding that the pupil has been the victim of a violent crime.

