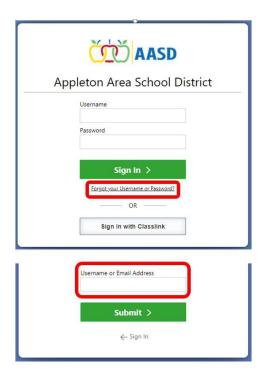


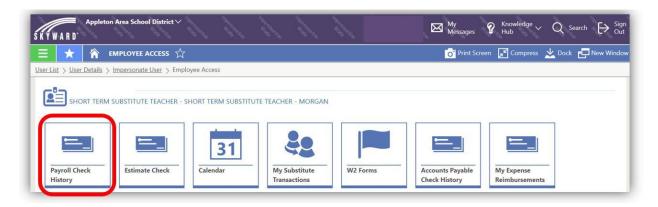
Skyward for Non-Contract Staff

You can get to Employee Access (Skyward) at this site (https://hrs.aasd.k12.wi.us/BusinessSTS) or find it on the District website. Your username is LastNameFirstName, up to 14 letters.

1. The first time you log in, choose "Forgot your Username or Password". Then enter the email address provided to HR to receive a message that will help you set your own password.



2. Once you have logged in successfully, select "Payroll Check History".



3. To sort your result by date click on the Check Date Column heading. Then click on the down arrow by the desired check date to get your Check Stub.

