



Summer School course registration begins promptly on April 1 at 6am. To make course selections for your child/ren, please see the instructions found [here](#), or click [here](#) to access a video tutorial.

Each night course requests are posted to the student schedule, and associated course fees can be paid online.

To view student schedules for summer school in the Portal:

1. Logon to the Appleton Area School District Portal (portal.aasd.k12.wi.us). Please see instructions above if you do not have an account.
2. When logged into the portal, select the appropriate student from the drop down, if applicable. You will only see this drop down if you have more than one student associated with the AASD.
3. Select the appropriate summer school site for the school dropdown.
4. Click on the Schedule tab on the left side
 - a. The student schedule will be available for viewing in the center of the page.

*** Please note, classrooms and/or teachers have not yet been fully linked.
This information will change before the start of summer school.

The screenshot shows the Appleton Area School District Portal interface. At the top, the user is logged in as 'TEST JONES'. There is a 'SELECT A STUDENT' dropdown menu with a red '1.' next to it. Below this, a dropdown menu shows '18-19_SS_HOR (attending @ MCK)' with a red '2.' next to it. Underneath, the student's information is displayed: 'Student Number: 600388' and 'Grade: 03'. On the left side, there is a navigation menu with several options: 'TEST', 'Course Registration: 18-19_SS_BER', 'Course Registration: 18-19_SS_APM', 'Calendar', 'Schedule' (with a red '3.' next to it), 'Responsive Schedule', 'Attendance', 'Health', 'Assessment', and 'Academic Plan'. On the right side, there is a 'Course Schedule' section. It includes a legend: a calendar icon for 'Click on Class Name for Current Assignments and Scores' and an envelope icon for 'Click on Teacher Name for Email'. Below the legend is a table showing the course schedule for 'Term Y (06/17/19-07/19/19)'. The table has three rows, each with a class name and a room assignment.

| Term Y (06/17/19-07/19/19) | |
|-------------------------------|--|
| 1 | BAD_01_1001-1 MATH REINFORCEMENT (GR 3-4) Rm: Music |
| 2 | BAD_02_2001-2 MATH REINFORCEMENT (GR 5-7) Rm: Music |
| 3 | BAD_03_3001-3 MATH REINFORCEMENT (GR 2) Rm: Music |